

Ajeenkya DY Patil School of Engineering, Pune.



A.Y. 2021-22

Minutes of Meeting & Action Taken Report

IQAC Meeting No.2, 13/01/2022



Dr D Y Patil Group of Institutions' Technical Campus
DR DY PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/22(a)

Date: 22/12/2021

Meeting Circular

IQAC Members are hereby informed that the academic year 2021-22 IQAC meeting No. 2 is scheduled on Friday, 13/01/2022 in conference room no. 18 at 2:00 PM.

The agenda of the meeting is as follows:

1. Approval of Previous Minutes of Meeting
2. Student Centric Outcome Based Planning
3. Staff Centric Outcome Based Planning
4. Institute Centric Outcome Based Planning
5. NAAC Cycle-2 requirements
6. Strengthening the initiatives for NIRF Ranking & Participation in Green Institutional Ranking 2022.

All IQAC Members are requested to attend the meeting and give suggestions/opinions.

Mr. Riyaj Kazi
Coordinator (IQAC)



Dr. F.B. Sayyad
Principal



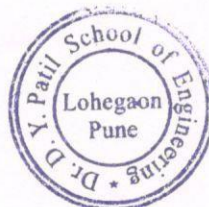
“Empowerment through quality technical education”
Dr DY PATIL SCHOOL OF ENGINEERING
DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105
Form No. IQAC/22

INTERNAL QUALITY ASSURANCE CELL

Meeting	IQAC Meeting No.2, A.Y. 2021-22
Date & Time	13-01-2022, 2:00 PM
Location	Conference Room
Chairperson	Dr. F.B. Sayyad, Principal
Attendees	IQAC Members

AGENDA

1. Approval of Previous Minutes of Meeting
2. Student Centric Outcome Based Planning
3. Staff Centric Outcome Based Planning
4. Institute Centric Outcome Based Planning
5. NAAC Cycle-2 requirements
6. Strengthening the initiatives for NIRF Ranking & Participation in Green Institutional Ranking 2022.

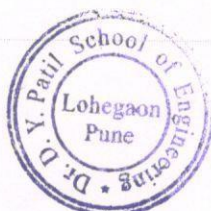


Internal Quality Assurance Cell**Minutes of IQAC 2st Meeting of A.Y. 2021-22****Meeting 2: 13.01.2022**

The Second meeting of academic session 2021-22 was held on 13th January, 2022. The following members attended the meeting.

Sr. No.	Name	Designation
1	Dr. Farook Sayyad, Principal	Chairperson
2	Dr. Kamaljeet Kaur Sidhu, Director, Technical Campus	Management Representative
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]	
5	Dr. Sanjay Koli, HoD [E&TC Dept.]	
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]	
7	Prof. Rohit Garad, HoD [Mechanical Dept.]	
8	Prof. S. M. Karodpati, HoD [Civil Dept.]	
9	Prof. Prashant Karajagi, College Exam Officer	
10	Mr. Santosh Ankush. Librarian	
11	Dr. R.C.Katdare, Faculty [Civil Engg.]	Teacher Representative
12	Dr. Saniya Ansari, Faculty [E&TC Engg]	
13	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]	
14	Prof. Monika Dangore, Faculty [Computer Engg.]	
15	Prof. Sonal Durgule, Faculty [AI & DS Engg.]	
16	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)

The Chairperson, Dr. F. B. Sayyad welcomed the IQAC Members for the 2st Meeting of academic session 2021-22 followed by review presentation made by Mr. Riyaj Kazi, IQAC Coordinator.

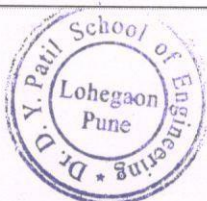


The following points were discussed in the meeting:

Agenda 1: Review of minutes of 1st Meeting of A.Y. 2021-22 and subsequent action taken

Resolution 1: The 1st IQAC meeting was conducted on 09th July, 2021 at 3:00 PM in seminar hall. The minutes of the meeting were readout with a formal discussion with all IQAC Members. These minutes of meetings were approved by IQAC Members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementations & Outcomes
1	Planning of A. Y. 2021-22 Academic Calendar	<p>Action Taken: IQAC coordinator initiated an action and obtained suggestions from Principal, Deans, HoDs, Registrar & various cell & committee coordinators and prepared an academic calendar for A. Y. 2021-22; it is approved by Principal and circulated to academic & administrative departments.</p> <p>Outcome: Academic departments adhered to the academic calendar for effective curriculum delivery.</p>
2	Preparation of A. Y. 2021-22 IQAC Plan of Action	<p>Action Taken: IQAC coordinator prepared IQAC Plan of action as institutional quality initiatives keeping students, staff and institute at the center. The plan has been communicated to Deans, Heads of departments, TPO, Cells and committee members for its implementation.</p> <p>Outcome: Activities based on IQAC plan of action are being executed during the academic year. The outcome will be assessed & analyzed at the conclusion of the academic year.</p>
3	Preparation of A.Y. 2021-22 AQAR Activity Calendar	<p>Action Taken: IQAC coordinator prepared IQAC Plan of action as institutional quality initiatives on seven quality indicator framework for better functioning of the institute on quality parameters.</p> <p>Outcome: Institute level criteria chairpersons initiated the execution of the plan through a team of department criteria coordinators and it is monitored by the head of departments. 70% activities are executed as per plan. Pending activities were rescheduled.</p>
4	Preparation of A. Y. 2021-	<p>Action Taken: IQAC coordinator informed to all academic</p>



	22 Department Academic Calendar	<p>department heads to include activities of institute academic calendar, IQAC Plan of action and AQAR Activities in the department academic calendar for execution.</p> <p>Outcome: Department calendar activities are being executed during the year. The outcome will be assessed & analyzed at the conclusion of the academic year.</p>
5	ISO 9001:2015 & 21001:2018 Certification	<p>Action Taken: ISO Coordinator formed an audit team and documentation initiated as per the guidelines of auditors.</p> <p>Outcome: Institute ISO certified on 25/11/2021</p>
6	NABL Accreditation	<p>Action Taken: NABL Coordinator formed a team and documentation initiated as per the guidelines of accreditation manual.</p> <p>Outcome: Institute NABL accredited on 28/09/2021</p>

Above action taken report is noted by all IQAC Members.

Proposed By: Dr. S. M. Khairnar

Seconded By: Dr. Sanjay Koli

Agenda 2: Student Centric Outcome Based Planning

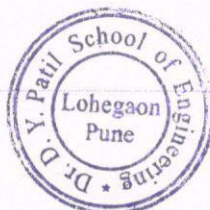
Resolution: IQAC Coordinator Presented a student centric outcome based planning that includes learner's academic performance, on & off campus placement, Entrepreneurial Development, Competitive Examinations, Arts, Sports & Culture. The targets to attain improvements in each were discussed with IQAC Members and it is finalized through discussions and suggestions from IQAC Members.

Proposed By: Prof. Rohit Garad

Seconded By: Dr. Pankaj Agarkar

Agenda 3. Staff Centric Outcome Based Planning

Resolution: IQAC Coordinator Presented a staff centric outcome based planning that includes Faculty & Staff Empowerment Strategies, Financial & Infrastructural Support to teachers for Research, Innovations, Publications, Patents & Consultancy etc., Faculty & Staff welfare scheme, Faculty Appraisal System, Professional Development & Training Programs for faculties & Staff by Institute, Faculty Promotions, Increments and DA revision. Management representative & the Principal informed all IQAC members that the actions will be initiated on all discussed point.



Proposed By: Mr. Riyaj Kazi

Seconded By: Prof. Monika Dangore

Agenda 4: Institute Centric Outcome Based Planning

Resolution: IQAC Coordinator presented institute centric outcome based planning that includes recognitions such as 2f & 12B, Permanent affiliation, Institute preparedness to NEP 2020, NAAC Cycle-1 compliances, SPPU approved Principal for the Institute & Cadre ratio. Management representative & the Principal informed all IQAC members that the actions will be initiated on all discussed point.

Proposed By: Dr. Saniya Ansari

Seconded By: Prof. Santosh Jadhav

Agenda 5: NAAC Cycle-2 requirements

Resolution: IQAC Coordinator presented the NAAC Cycle-2 requirements. Total 17 requirements were discussed and it is finalized through discussions and suggestions from IQAC Members. Management representative informed to submit the infrastructure requirements including various audits to institute level infrastructure incharge, Lt. Col Sanjay Karodpati for the necessary action.

Proposed By: Dr. S. M. Khairnar

Seconded By: Prof. Rohit Garad


Agenda 6: Strengthening the quality initiatives for NIRF Ranking

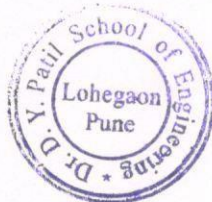
Resolution: IQAC Coordinator highlighted the IQAC initiatives towards quality enhancement through participation in NIRF. It has been resolved that the institute to strengthen participation in research projects, Consultancy Projects, Patents and ensure progressive placement percentage of UG & PG students in reputed organization with good package.

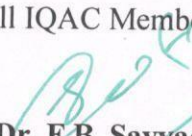
Proposed By: Dr. Farooq Sayyad

Seconded By: Dr. Saniya Ansari

Mr. Riyaj Kazi, IQAC Coordinator proposed the vote of thanks to all IQAC Members.


Mr. Riyaj Kazi
Coordinator (IQAC)


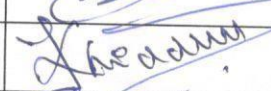
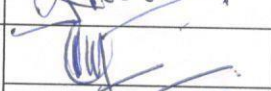
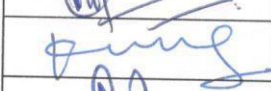
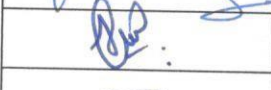
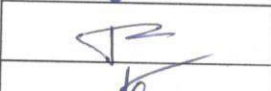
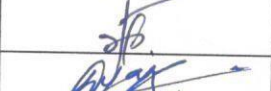
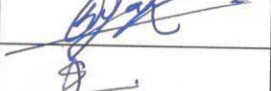

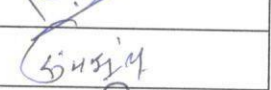
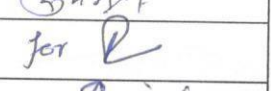
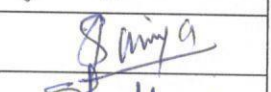
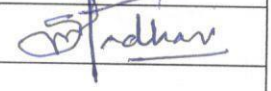
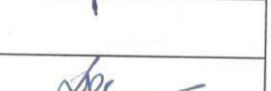

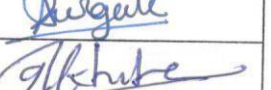
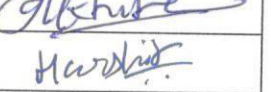
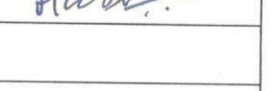
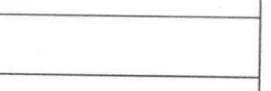




Dr. F.B. Sayyad
Principal

CC:


1. All IQAC Members
2. Office.

The following IQAC Members were present for the IQAC Meeting.

Sr. No.	Name	Designation	Signature
1	Dr. Farook Sayyad, Principal	Chairperson	
2	Dr. Kamaljeet Kaur Siddhu, Director Technical Campus	Management Representative	
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers	
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6	Dr. Pankaj Agarkar, HoD [Computer Dept.]		
7	Prof. Rohit Garad, HoD [Mechanical Dept.]		
8	Prof. S. M. Karodpati, HoD [Civil Dept.]		
9	Ms. Shweta Sharma, Dean III and T&P		
10	Prof. Prashant Karajagi, College Exam Officer		
11	Mr. Santosh Ankush. Librarian		
12	Dr. R.C.Katdare, Faculty [Civil Engg.]	Teacher Representative	
13	Dr. Saniya Ansari, Faculty [E&TC Engg]		
14	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]		
15	Prof. Rohini Gadgil, Faculty [Engg. Science]		
16	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]		
17	Prof. Sonal Durgule, Faculty [AI & DS Engg.]		
18	Mr. Ganesh Khandve, Lohegaon	Nominee (Local Society)	
19	Mr. Harshit Mishra, Engg. Science Dept.	Nominee (Student)	
20	Prof. Yogesh Shinde, E&TC department	Nominee (Alumni)	
21	Mr. Sahil Billiardmaker, Whirlpool, Pune.	Nominee (Industrialist)	
22	Mr. Nirajan Kale, Veritas, Pune	Nominee (Employer)	
23	Mr. Dineshkumar Mishra, Pune	Nominee (Parent)	
24	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)	

Email: iqac_dypsoe@dypic.in, Phone: 020-35037922, Location: Conference Room




Principal
Dr. Farook Sayyad



Dr D Y Patil Group of Institutions' Technical Campus
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/6

ACTION TAKEN REPORT

(IQAC meeting No. 2 held on 13/01/2022)

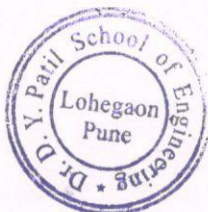
1] Student Centric Outcome Based Planning for A.Y. 2021-22

Action Taken: IQAC coordinator initiated an action and obtained suggestions from Principal, Deans, HoDs, TPO, various cell & committee coordinators and prepared an outcome based plan for students. Learners' academic performance in terms of passing percentage with first class was targeted 100%. It was also decided to identify brilliant students' and take additional efforts so as produce more advanced learners including University toppers. It is decided to strengthen the academics through continuous monitoring and ensure more initiatives towards increase in employability. It was targeted that 85% students should get placed in reputed organization with good package. It was decided to initiate entrepreneurial development activity from first year students and ensure that 5% alumni should create jobs. It was decided to strengthen the competitive examination cell so as to ensure 7% students to join Engineering, Public Sector, and Civil services. It was decided to provide required infrastructure & support to the students interested in arts, sports and cultural activities. It was targeted that 3% students should find the field of their interest. This planning was approved by the IQAC and informed to the concerned.

Outcome: Academic results & placements were improved. Guidance provided to students through competitive examination cell. Tests conducted to find out students having interest in Entrepreneurship.

2] Staff Centric Outcome Based Planning

Action Taken: Institute strengthens the staff empowerment strategies that include financial support in attending NPTEL Courses, FDPs, and Publications etc. Institute has provided the infrastructural support for research, innovation & consultancy. Faculty & Staff welfare schemes



such as Medical Insurance, Society membership, Fee concession in ADYPG Schools. It was informed to all staff that the future increments will be based on performance.

Outcome: Staff members' registrations to development programs for upskilling & reskilling to emerging technologies has increased significantly. Research contribution has increased across all departments. Number of consultancy projects increased.

3] Institute Centric Outcome Based Planning

Action Taken: IQAC suggested institute recognitions such as 2f & 12B, Permanent affiliation, Institute preparedness to NEP 2020, NAAC Cycle-1 compliances, SPPU approved Principal for the Institute & faculty cadre ratio.

Outcome: IQAC planned a webinar on National Education Policy 2020. Institute submitted the proposal of approved Principal to SPPU

4] NAAC Cycle-2 requirements


Action Taken: IQAC coordinator prepared NAAC Cycle-1 compliances requirements and submitted to authorities.

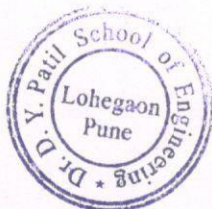
Outcome: Noncompliance's such as antivirus, IT infrastructure upgradation, Library Space, Financial Audits & audited statements as per NAAC requirements, Annual Budget, Language Lab Setup, appointment of sport director, Environment, Green, Energy audits and Academic & Administrative audits, Rain water harvesting & e-waste policy, Revised HR Policy, Revised Staff Welfare Policy, Scholarship Policy etc are partially and fully complied.

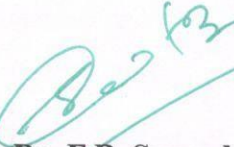
5] Strengthening the initiatives for NIRF Ranking & Participation in Green Institutional Ranking 2022.

Action Taken: IQAC coordinator discussed the importance of NIRF Ranking & parameters to be focused for the institutional ranking in NIRF. Shared the formats & initiated data collection.

Outcome: Institute listed in Rank Band 251-300. Institute Participated in Green Institutional Ranking 2022 and ranked No. 30 across India


Mr. Riyaj Kazi
IQAC Coordinator




Dr. E.B. Sayyad
PRINCIPAL